Beverley District High School
School Council #1/13

Date: 21st March 2013
Time: 7.30pm
Location: Staffroom

Chair: Scott Morrell
Minutes: Norm Ireland

Present: Scott Morrell, Mark Thomas, Norm Ireland, Verna McKelvie, Hayden O’Mara, Sally Kilpatrick, Bill Cleland.

Apologies: Nil

Previous Minutes: Read and Accepted. Moved Scott, seconded Mark.

Meeting opening
Chairperson opened the meeting at 7.35pm.
Norm welcomed Sally to the Council as the new Staff representative and Verna as the P&C rep for the next two years. He thanked Bill for stepping in for 12 months due to Katie’s resignation.
A copy of the Council constitution was presented to both Sally and Verna. Bill requested a copy to be forwarded.

Follow up to be done
Norm to email a copy of the Constitution to Bill.

Business Arising

Building upgrade report – No further information to date.

Dowerin Field Day – Clarification on no Easter Tuesday holiday as we have elected to take the Dowerin Field Day on Wednesday 28th August.

Snakes – Management policy referred to EMQ our school provider. Issue dealt with in classes at the start of the year and to be repeated in September.

PP Playground – new equipment, better vision and a bigger sand play area. Many thanks to Tim Cooke for spreading the sand.

Re-Keying – one price in excess of $11 000 received and another some $2 000 cheaper to re-key all classrooms and provide internal security if needing to conduct a Lockdown. The Dept will not assist.

Statement Notices – process needs to comply with Financial procedures. Statements issued at the end of term 1 then twice in term two, three and four.

2013 Class Structures – initial planning in late 2012 indicated a Year7 class. Several students then left unexpectedly necessitating the formation of the Yr7-10.
- Scott spoke positively about our increasing numbers.
- The Parent Night in August was an outstanding success with a large number of parents discovering school assets, and
- Beverley is to the forefront in conducting an annual Yr7 transition.

Confirm policy with EMQ.
Keep exploring prices. Contact Mia Davies for assistance.
### Budget Matters

Issues successfully raised with Marie Carroll prior to the meeting following emailing of the statements.

Moved Mark, seconded Scott that the 2013 school budget be endorsed.

Confirm with council members that this course of action is preferred.

### General Business

**School Plan** – Overview of our plan and its links with Dept initiatives.

Hayden spoke to the Literacy, Numeracy and Attendance priorities.

Norm spoke to the Dept focus on student progress, particularly with NAPLAN. The Australian Curriculum was spoken to with respect to its influence on WA schools and Beverley DHS. Hayden advised that staff at Beverley were well up with its implementation with concerted work in English and Maths since early last year and now including Science and History. PP is moving ahead significantly to assume the mantle of the first compulsory year. The notion of a D grade was explained.

Moved Norm seconded Mark that the 2013 School Plan be endorsed.

**Busy Bee** – No Busy Bee this year. Andrew Shaw coming in next Monday to clean up, move limestone blocks etc.

**Sausage Sizzle** – Norm posed the possibility of having an annual social gathering for the whole school community early each year. Resolved to postpone due to timetabling and travel difficulties.

**Fire Emergency** – Beverley DHS has been placed on a severe fire register within the Wheatbelt. We have compiled a Fire Emergency policy which is shared with the Beverley Local Emergency Management Committee. We have a fire emergency drill early in the year and at the beginning of the next fire season. Our most recent drill involving the entire school population in the library was very successful.

**Parent contact** – Query as when parents will be contacted by school.

Norm explained that where there has been injury or significant upset to a student through an incident at school then the parent(s) will be contacted.

**Shade covering** – Norm is requesting that the school, with P&C support commence the provision of more shaded areas in the school grounds. The area in front of the library or a play equipment area were raised. Seek the view of the staff and whether there is a business willing to sponsor the project.

Raise the issue at a Staff Meeting.

Get a quote for the provision of shade cloth over part of the area outside the library.

**Sue Carbone’s Retirement** – Norm spoke of his disappointment over only 1 non staff family being represented. Sue had taught at Beverley for 15 years!

**Faction Carnival arrangements** – The school office was unattended and closed, however a notice on the front door alerted visitors to our location at the pool and Hayden’s phone number was included.

### Meeting Closed at 9.05pm