Dear Parents and Guardians,

The Beverley District High School Council has endorsed the schedule of Contributions and Charges for 2014. The schedule is broken into sections and will allow you to calculate all costs that might be incurred during the 2014 year. A guide to Contributions & Charges for parents has been attached to this letter.

**CONTRIBUTIONS:**

The total amount of contributions has been well contained within the $60.00 per child maximum set in the School Regulations 2000. Money collected will be used to supplement school expenditure in the areas listed below.

Contribution per student (Kindy to Y7): $50.00

If a student leaves during the school year a proportion of the contributions will be transferred to the student’s new school.

Contributions from parents will be used to supplement funding in the areas listed below:

- Photocopying of class work: $10.00
- Class Incentives and Awards: $5.00
- Learning Area specific materials: $35.00

Total: $50.00

Payment of Contributions may be made in full at the start of the year or alternatively a time payment schedule through Centrepay can be arranged with the Registrar.
CHARGES:

Extra Cost Optional Components:

A breakdown of estimated charges for 2014 has been listed below and reflects similar charges as for the year 2013. Students will only incur these costs if they participate in the particular activities. The amounts listed reflect the ‘maximum’ cost per student for the year. As in previous years, students will be requested to pay for these activities as they approach.

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<tr>
<th>Description</th>
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<th>4</th>
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<th>6</th>
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<tbody>
<tr>
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<tr>
<td>Performances/Incursions</td>
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</table>

Other Optional Costs/Services

<table>
<thead>
<tr>
<th>Item</th>
<th>Charge</th>
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</thead>
<tbody>
<tr>
<td>LOTE Cooking</td>
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<tr>
<td>Library Fund Voluntary Funding</td>
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</tr>
<tr>
<td>P &amp; C Contribution</td>
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</table>

ITEMS FOR PERSONAL USE IN THE EDUCATIONAL PROGRAM:

Your child’s ‘Personal Items List’ is attached to this letter. It is important for children to have these items available for everyday use at school as this maximises their participation in class activities.

I would like to thank you in advance for your prompt payment of the Contributions and Charges. Your support in this matter will help us provide a varied program to all children in our school. Please do not hesitate to contact the school if you have any questions or concerns in relation to the Contributions and Charges as detailed in this letter.

Yours sincerely,

Norm Ireland  
Principal  
26 November 2013
Contributions
The school can request a contribution of up to $60 per student per year in Years K-7 and up to $235 per student per year in Years 8 to 10. This contribution is towards the cost of providing an educational program that meets the requirements of the Curriculum Framework/Australian Curriculum. The contributions collected from parents/guardians are used towards providing materials, services and facilities directly used or consumed by students, including hire of textbooks or the provision of text material. The School Council approves the level of contributions. The costs are detailed on the school contributions and charges list. This contribution is voluntary. It is expected that those who can afford to will make the contribution.

Schools offer a range of payment options to assist parents. Please discuss this with the principal.
For parents of secondary students who have a relevant concession card the contribution can be reduced by applying through the Secondary Assistance Scheme. This scheme provides payment towards the parent contribution as well as a clothing allowance. Application forms are available at the school.

Charges
Charges apply to high cost options (called extra cost optional components) in Years K to 10 that are alternative to parts of the program covered by the contribution. Students can opt to select these. Extra cost options are also specific activities, services or facilities that schools offer for students to use or take part in. Excursions such as camps, the school yearbook and school social activities are examples. Students opt to take part in these activities or use the services or facilities.
The charge associated with the provision of these activities, services or facilities must be paid. The charge covers the cost of providing the service or running the activity.
The School Council approves the level of charges. The costs are detailed on the school contributions and charges list.
Charges apply to all Year 11 and 12 programs and must be paid. Schools offer a range of payment options to assist parents. Please discuss this with the principal. For parents of secondary students who have a relevant concession card the Year 11 and 12 charges can be reduced by applying through the Secondary Assistance Scheme. This scheme provides payment towards the course charges as well as a clothing allowance. Application forms are available at the school.

Personal items
These are personal items that students need to own. The list is detailed and provided to parents with the school contributions and charges list. These can be purchased from any supplier.
The School Council approves this list.

Other services
These are services or facilities which students might choose to use. Schools make provision for these on a cost-recovery basis. Examples include the provision of photocopying facilities and printing facilities for computer-generated assignments and Internet downloads over and above that provided as part of course allocations.
The Government meets the cost of:
- Staff
- Teaching materials and equipment
- Special purpose programs
- Student support services
- Information technology
- Facilities
- Furniture and equipment
- Maintenance
- School security
- School operational costs

**Contributions and charges**
- These payments go towards the cost of:
  - Text books, workbooks and book hire
  - Photocopy material
  - Computer disks, tapes
  - Materials in art and crafts, design and technology, science activities
  - Library materials
  - Cost of elective units for which there are high materials, services and facilities costs
  - Excursion costs
  - Camps
  - Hire of specialist equipment or venues (e.g. canoes, ice-skating, squash court)
  - Entry to premises (e.g. swimming pool, theatre, cinema)
  - Attendance or participation in visiting educational activities (plays, science display)
  - Hire of instruments for students in the Instrumental Music program

Each school will determine how the relevant costs are distributed between contributions and charges pursuant to the requirements of the *School Education Act 1999* and *School Education Regulations 2000*.

**Other costs**

**Personal items**
- Pens, pencils, notebooks, scrapbooks and workbooks
- Calculators
- Drawing instruments
- Art and crafts equipment and supplies
- Protective eyewear
- School diary or work-planner
- School identity card

**Other services**
- Photocopy and internet download services
- Internet access for recreational or non-school use
- School magazine
- Graduation T-shirt or sweater
- School/team/class photographs
- Extra-curricular tuition (not provided by Department of Education and Training staff) e.g. ballroom dancing, martial arts