



## **BEVERLEY DISTRICT HIGH SCHOOL** **INFORMATION TECHNOLOGY POLICY**

Beverley District High School's computer facilities are provided to enable students and staff to access and use a variety of computer hardware, software and information sources including the Internet and email. These facilities are provided to further the educational goals of the school community through access to unique resources and opportunities for collaborative work.

### **Students will not:**

- place food and/or drinks at or near the computers and associated hardware;
- use the computers and other hardware unless there is a teacher present in the room;
- add or remove any software or folders without the permission of the class teacher;
- fill their personal folders with more than 50mb of work.

### **Internet Use - Student Declaration**

#### **When using the Internet at Beverley District High School I will:**

- only access the Internet at school under the direction of a teacher;
- only use email for educational purposes and under the direction of a teacher;
- only look for or use information that is appropriate to the school subject matter;
- immediately report an unsuitable site to the teacher;
- seek permission from the teacher before copying or downloading from the Internet;
- use the Internet so that it doesn't cause offence to anyone;
- never share or allow others to use my Logon and password.

#### **Student Declaration:**

I have read the Beverley District High School Information Technology Policy with my parents/caregivers and discussed the contents. I understand that I need to use the computers in an appropriate manner and in accordance with the Beverley District High School Internet Policy.

Student's name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

#### **Parent or Caregiver Declaration:**

I have read and discussed the Information Technology Policy with my child and I understand that Internet access is designed for educational purposes at Beverley District High School.

**I also understand that any student breaking these rules will be subject to appropriate action through the Beverley DHS Behaviour Policy.** This may include loss of internet access for up to one year. Parents/caregivers will be notified of breach of rules.

Parent/Caregiver name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_